

## Exhibit "R" Recycling and Salvage Policy

In Line Commercial Construction Inc. encourages the recycling of construction materials and has set in place a guideline to identify which recycling option will be used for each specific project.

First, to determine what the best recycling option will be, consider how it will be done. Review factors such as site space, project location and size, hauling, source separation, salvage and deconstruction. Fill in the following Construction Recycling Form with the job specific recyclable materials. Subcontractors are to complete Recycling Form Exhibit "R" enclosed with your subcontract documents.

### 1. Salvage and deconstruct.

If you are demolishing part or all of a building, remove salvageable items as early in the project as possible. Salvage is the removal of reusable building materials before demolition. Deconstruction can be employed in most wood-frame and some metal-frame buildings where it is possible to disassemble the structure in reverse order of assembly to re-harvest the materials for reuse. Refer to Metro's Construction and Recycling Toolkit for a salvaged and used building materials facility listing.

**Advantages:** Possible savings to reduce the cost of demolition; Revenue from the resale of material. Possible tax deduction for the value of the materials salvaged. Building materials provided that can be used in the new structure.

In some cases, reuse or restoration can qualify a building for historical designation that carries a substantial tax credit.

### 2. Source-separate different debris types and similar material into categories if possible.

Category debris types and similar materials would include carpet pad, ceiling panels (mineral fiber and fiberglass ceiling panels), corrugated cardboard, drywall (includes gypsum wallboard and sheetrock), fluorescent lighting, glass (includes plate glass from single or double pane windows), hazardous waste and paint, insulation, land-clearing debris (grass, leaves, sod, woody debris, stumps, limbs and brush), thermostats, wood (untreated wood includes lumber, engineered wood products, particle-board, pallets, plywood and crating), metal, mixed construction debris (to be sorted by facilities), petroleum-contaminated soil, plant salvage, plastics, roofing, rubble (dirt, bricks, block, rock, asphalt and concrete), as well as salvaged and used building materials.

**Example:** Start by identifying two or three materials you have the most of and will require the least labor to separate. Keep these materials in separate loads. Take to one of the more than 100 facilities in the region who accept different source-separated construction/demolition materials.

**Advantages:** Dumping fees for recyclable materials are usually lower than for mixed materials.

### 3. Identify source-separated materials and place all other mixed debris together in one container to be hauled to a mixed construction debris recycling facility.

Place mixed debris that is not source-separated and is eligible for recycling in one container to be hauled to a facility that sorts materials for recycling. There are several facilities in the region that take mixed materials for recycling. Dumping fees for mixed materials are usually about the same as for normal garbage, but for health reasons, food waste is not permitted in loads bound for mixed construction debris recycling facilities.

**Advantages:** Requires little or no additional job site sorting and is great for smaller jobs or those with limited space for multiple drop boxes.

### 4. If space, time or location is not reasonable to source-separate materials they will be placed together into a mixed construction debris container to be sorted by a recycling facility.

Should you need further detail regarding In Line Commercial Construction Inc.'s Recycling Policy you may request a copy of the policy from the In project manager.

For a listing of recycling facilities go to Metro's web site: [www.metro-region.org](http://www.metro-region.org).

## Exhibit "R" Construction Recycling Form

**Recycling applies to every project including construction and demolition phases.**

All construction and demolition projects require subcontractors to recycle the materials listed below on the job site. The subcontractor must ensure these materials are separated from trash and are recycled.

**Subcontractor Name:** \_\_\_\_\_ **Project Name:** \_\_\_\_\_  
**Name of Hauling Company:** \_\_\_\_\_ **Job Address:** \_\_\_\_\_  
**Name of Recycling Facility:** \_\_\_\_\_ **Job Number:** \_\_\_\_\_

**Please identify from page one which options or combination of options you will be using.**

**Option 1**     **Option 2**     **Option 3**     **Option 4**

I agree to set up a recycling program and containers or areas on this job site to recycle the following materials generated there. Employees and subcontractors will be instructed not to put these materials in a container together with garbage, unless I have ensured that the recyclables will be sorted out later.

Recycled Material	Which of the materials listed are being recycled at this construction site	Salvageable material to be reused by you or an outside source	Source-separated material hauled by an outside contractor or recycler	Mixed debris to be sorted by recycling facility	Self-hauled to a recycler or recycling facility	Not generated at this site
Rubble (concrete/asphalt)						
Land Clearing Debris						
Corrugated Cardboard						
Metals						
Wood						
Drywall/Sheetrock						
Fluorescent Lighting (lamps /ballasts)						
Ceiling Panels						
Other (specify):						
Other (specify):						
Other (specify):						
Other (specify):						

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**Anticipated completion date (month and year) of job:** \_\_\_\_\_

I understand that as the general contractor, I am required to set up a recycling system, including containers, separate from garbage, for all of the above materials that are generated at this site.

\_\_\_\_\_  
Subcontractor Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name